

## PRESENTATION EVALUATION

**Name of Presenter** \_\_\_\_\_

<b>PRESENTATION ORGANIZATION</b>	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree	Not Applicable
The introduction gave me a clear idea of the topic.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The introduction gave me a clear idea of the direction the presentation would take.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presentation presented information in logical, interesting sequence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The conclusion did a good job of summarizing the content of the presentation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enough essential information was given to allow me to effectively evaluate the topic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presentation was free from irrelevant or filler information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presentation filled the time allotted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<b>PRESENTATION CONTENT</b>	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree	Not Applicable
I could easily follow the main points of the presentation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presenter had a clear understanding of the material presented	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The plans, recommendations and/or conclusions are consistent with the findings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presenter answers all questions with explanations and elaboration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<b>PRESENTATIONS VISUALS</b>	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree	Not Applicable
The visuals were effective in enhancing the message	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The visuals were legible and easy to read	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Visuals were free from grammar and formatting errors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The number of visual aids enhanced the presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The visuals were displayed for an appropriate time and had no annoying transition effect	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<b>PRESENTATION DELIVERY</b>	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree	Not Applicable
The presenter spoke clearly, was easily heard, and maintained an appropriate talking rate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presenter maintained a good posture and made effective use of hand and body gesture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presenter maintained eye contact with the audience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Overall, how would you rate the quality of this presentation**

Excellent      
 Good      
 Average      
 Poor      
 Unsatisfactory

*Please share any written comments about the presentation on the back*